



F. No.F.3(229)/Admn./Attendance/Bio-Metric/Teaching/IGDTUW/2023/Pt.File/

152  
Dated: 08/05/2023

ORDER

**Sub: Resumption of Biometric-cum-Face Recognition Attendance in IGDTUW- regarding.**

In continuation of the University letter No. IGDTUW/BAMS/GA/2018 dated 12.03.2020 regarding temporary suspension/exemption from Biometric Attendance due to Covid-19. The University has purchased and installed the new Biometric-cum-Face Recognition Attendance Machine in all the Departments / Sections etc. Accordingly, all the Teaching / Non-teaching / Ministerial Staff is directed to register their particulars for attendance at their Department / Section on or before 14th May, 2023. Further, all Faculty/ Non-Faculty Staff members are hereby directed to mark their attendance compulsorily w.e.f. 15th May, 2023 in Biometric-cum-Face Recognition Attendance Machine installed at their concerned Departments / Sections.

Non-compliance of the Order shall be observed adversely.

This issues with the approval of Competent Authority, IGDTUW.

(Prof. Manoj Soni)  
Registrar, IGDTUW

To

All Faculty/Non- Teaching Staff Members, IGDTUW

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Copy forwarded to the following information & necessary action: -

1. PS to Hon'ble Vice Chancellor, IGDTUW
2. PA to Registrar, IGDTUW
3. Pro-Vice Chancellor, IGDTUW
4. All Deans (Examination Affairs/Academic Affairs/Student Welfare/ IRD & RC), IGDTUW
5. All HoDs (MAE/ECE/IT/Applied Science/Arch & Plg./Management/AI & DS), IGDTUW.
6. Librarian, IGDTUW
7. Additional Registrar (GA), IGDTUW
8. DFO/AFO, IGDTUW
9. System Analyst, IGDTUW- with a request to upload the same on University website.
10. Chief Hostel Warden, IGDTUW
11. Guard File

(Prof. Manoj Soni)  
Registrar, IGDTUW